



**REQUIREMENT FOR NEW CUSTOMER ACCCOUNTS**

**A. GENERAL INFORMATION:**

Company Name:	
P.O. Box:	
Pin No:	
VAT No:	
Office No:	
Email:	
Physical Address:	

**B. COMPANY:**

**Public Limited/ Private Limited / Partnership / Sole proprietor details;**

1. Director/partner/owner: \_\_\_\_\_ Mobile No: \_\_\_\_\_
2. Director/partner/owner: \_\_\_\_\_ Mobile No: \_\_\_\_\_
3. Director/partner/owner: \_\_\_\_\_ Mobile No: \_\_\_\_\_
4. Director/partner/owner: \_\_\_\_\_ Mobile No: \_\_\_\_\_
5. Director/partner/owner: \_\_\_\_\_ Mobile No: \_\_\_\_\_

**C. TRADE REFERENCE:**

Please provide three trade references (businesses you have credit relationships with)

Company Name: \_\_\_\_\_

Contact person: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact person: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact person: \_\_\_\_\_

Mobile Number: \_\_\_\_\_



**D. GUARANTEE**

I/We Director/Sole proprietor /partners \_\_\_\_\_name(S) & position) of \_\_\_\_\_(Business name) agree to guarantee the full debt and all other charges that may accrue due to the debt balance and will be immediately settled to COFFEEBEE PROCESSORS LIMITED in full within a period of 14 days.

**E. TERMS OF CREDIT ACCOUNT**

1. I/we understand/agree that credit will only be allowed for the amount and times as approved and that payment will be timely as per terms agreed.
2. Credit account is normally suspended incase payments are not received on due dates as per credit terms awarded without any formal or legal notice.
3. That COFFEEBEE PROCESSORS LIMITED may apply to the trade reference stated above for any credit information required.
4. That the goods shall remain the property of COFFEEBEE PROCESSORS LIMITED until fully paid for.
5. That we certify the information contained herein is complete and accurate.
6. CoffeeBee will provide the agreed pricelist as an attachment to this contract.

The credit limit required/given is \_\_\_\_\_Payment terms are \_\_\_\_\_Days from statement/ invoice.

**F. REQUIREMENTS**

Kindly certify by signing/stamping all the below required documents.

1. Certificate of Incorporation or Business Names Registration.
2. PIN certificate & Vat certificate of registration of the company or entity (Copy should bear Company stamp)
3. ID copies &Pin certificates of at least two directors in case of a company.
4. ID copies & Pin certificates of guarantors.

Name: \_\_\_\_\_

Company Stamp: \_\_\_\_\_

Sign: \_\_\_\_\_

Date: \_\_\_\_\_

**For Official Use:**

Name: \_\_\_\_\_ Designation: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Designation: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_